

Request Template - Business Year 25/26

Disclaimer

This document is translated from the Swedish version "Äskningsmall - Verksamhetsåret 25/26" and is not an official governing document. There might be translation errors and information may be lost in translation. In a situation where the translated version can be interpreted differently than the Swedish version, the Swedish version takes precedence.

Background and Purpose

In order to promote the members' projects and events, Consensus can grant requests submitted by individuals or groups of members, including sections or other student organisations at the Faculty of Medicine and Health Sciences, Linköping University. A request is an application to receive money.

Decisions are made by the student union board within the framework for the budget and the request periods. It is up to the student union board to assess which requests should be granted, and the board has the right to deny requests despite fulfilling the conditions, or to only grant part of the request. To be valid, the requests must be submitted to the student union chair (ko@consensus.liu.se) within the specified time frame.

In order for all the required points to be met, the request must reach the Consensus board no later than two weeks before the planned event or purchase. Consensus does not grant requests for projects that have already concluded. Requests that concern marketing for individual sections or student organisations are not granted. Requests that concern individual program's reception periods are not granted as this is regulated by the section agreement. The board's decision is announced not later than a week after it has been made.

Follow-up of granted cases is done through accounting of finances and implementation no later than two months after the fact. Payment is made retroactively to the applicant's bank account after approved accounting.

Request Periods

The following request periods and request pots are applicable for the business year 25/26:

- **Period 1:** 18/9-31/10: Request pot of 4500 kr
- **Period 2:** 1/11-31/12: Request pot of 4500 kr
- **Period 3:** 1/1-15/3: Request pot of 6000 kr
- **Period 4:** 16/3-15/5: Request pot of remaining amount

The remaining amount from a given period carries over to the upcoming period.

Terms and Conditions for Requests

In order for the request to be considered, points 1, 2 and 3 and at least one additional point, or points 1, 2 and 6 and at least one additional point must be fulfilled:

1. Consensus shall, by granting the request, be made visible to the students at the Faculty of Medicine and Health Sciences*.
2. Granting the request must not lead to Consensus being associated with activities of a religious, trade union or political party nature. The request must not be granted to a party linked to criminal activity, pornography or weapons. The request must not aim to increase the sale of tobacco or alcohol to students.
3. Granting the request shall contribute to increased integration between students from different sections and/or campuses within Linköping University.
4. Granting the request shall contribute to increased integration between the Faculty of Medicine and Health Sciences program students and international students.
5. Granting the request shall promote projects or events that aim to improve the quality of education, work environment, health, equal treatment, study and social affairs, contact with the labor market or environmental work.
6. The requesting student group, member or association must belong to a regionalized study location.**

*All printed material that includes the Consensus logo must be submitted to the Consensus board for approval well in advance before printing.

**Regionalized study location refers to Jönköping, Kalmar or Vrinnevi Hospital in Norrköping.

Applicant's Information

Name of person or organization, contact person, and email for contact.

Write here...

Planned project

Describe the planned project or event.

Write here...

Conditions for applications

Describe how the project or event meets the conditions for applications. In order for the application to be considered, points 1, 2 and 3 and at least one additional point, or points 1, 2 and 6 and at least one additional point, must be met. Write which points are met and justify how each of these points is met.



Write here...

Request

State how much money you are requesting, and describe how this money is intended to be used in the project or event.

Write here...

