



Policy for the Reception Period

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Preface

Consensus, LinTek and StuFF, known below as the “student unions”, together form “Linköping University Student Unions” (abbreviated “LUST”). LUST is an agency created to facilitate collaboration between the three student unions, and its purpose is to promote questions that concern all students at Linköping University, independently of the particular student union they belong to.

The student unions have been tasked by Linköping University to ensure that newly admitted students experience a positive reception at the university. In order to ensure that the reception activities maintain a high quality and are subject to development, the student unions have decided to draw up a common policy (under the auspices of LUST) describing how reception activities are to be conducted.

This policy document is principally intended to guide those who work with reception activities associated with the student unions, but will be of interest also for anyone who wants to gain insight into the reception activities at Linköping University.

The policy is to be evaluated after each year of reception activities, in consultation with all organisers and other stake-holders. It is to be revised if necessary.

Erik Wängstam
Head of Student Welfare and Support, Consensus

Daniel Roos
Head of Student Welfare and Support, LinTek

Erik Stiegler
Head of Student Welfare and Support, StuFF



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1. Reception activities

Linköping University is renowned for the social introduction given to new students through well-organised reception activities.

The reception activities¹ take place at the start of each term. They are arranged by the students themselves through student associations that correspond more or less to educational programmes and/or courses at Linköping University.

1.1 Purpose and goal of reception activities

The purpose of the reception activities is to welcome and prepare the new students for their time at Linköping University. Starting studies should be both fun and exciting, and the reception period is intended to be a period to remember for the rest of the student's life.

The goals of the reception activities are to give each newly admitted student the opportunity to build a social network and to lay the basis for effective study techniques.

The goals of the student unions for the reception activities are:

- To make all newly admitted students feel welcome at Linköping University and welcome to participate in the reception activities
- To provide activities that are characterised by variation and accessibility. Furthermore, to provide activities that are targeted to all new students, as far as possible.
- To encourage new students to take their studies at university seriously
- To ensure that no-one feels offended, harassed or discriminated
- To ensure that all actors have a healthy attitude to alcohol during the reception activities
- To enhance cooperation and integration between students taking different study programmes and attending different faculties.
- To introduce the rich and varied student life that Linköping University offers.

¹ The reception period is commonly known as “Nolle-P”. This name originates from the first study period of the Technical Faculty. The time before the first study period is “Period zero”, more commonly known as “Nolle-P” (which is approximately “Period zero” in Swedish). The name has been adopted across the entire university.



1.2 Purpose of the policy for the reception period

The purpose of the policy is to ensure that the student unions and the other actors within reception activities take a united standpoint on what characterises a good reception for new students. It is hoped that the policy will induce a positive change in attitudes and norms, as it is in everyone's interest that the reception of new students be carried out in as positive a manner as possible.

1.3 The reception period

The "reception period" refers to the period during which an organiser arranges reception activities approved by the student unions. Each reception period extends from the time at which the first organiser starts its reception activities until the last organiser concludes its reception activities, regardless of the organiser's student union.

During the reception period, actors shall abide by the policy for the reception period when in contact with new students, for the entirety of the actor's own reception period and until all other actors' reception periods have concluded.

2. Actors

Several actors are involved at various levels in the reception activities at Linköping University. This policy applies to actors that are in any way linked to the student unions. All actors participate in reception activities on a voluntary basis – no one should be forced to participate. However, all actors who decide to participate in the reception activities must fulfil the undertakings they have accepted.

All actors are to demonstrate the serious nature of university studies during the reception activities.

Actors:

- Student unions
- Organisers of reception activities
- Mentors – “Faddrar”
- Play actors.

2.1 Student unions

The student unions are responsible for the reception activities on the University. The main task for the unions is to coordinate the various organizers reception activities, as well as to ensure that the content of the reception activities is consistent with this policy.

In addition to the policy, the unions may determine additional rules for their respective reception. These are regulated in cooperation agreements and/or mentor contracts for each union.

In the case of a societal crisis or other event that may impact the prerequisites of the reception the student union should strive to, together with the university, create a timeplan for when the organizers can expect more detailed information regarding framework for the reception. In some specific cases those prerequisites may outweigh this document.

2.1.1 The student unions undertake to:

- Make sure that every student union has one point of contact within their organisation with the purpose of improving communication between the student unions and other actors
- Plan and execute training for the reception activities for organisers and mentors. The mentor trainings are planned and implemented in collaboration with Student Health (Studenthälsan)
- Define the dates of the start and end of the relevant reception period
- Make sure that representatives from the different organisers meet and coordinate their activities
- Take responsibility that the policy for the reception period is evaluated
- Establish cooperation agreements and mentor contracts



- Provide information to all organisers of reception activities of any change of colour of the clothing of sobriety mentors at least four months before the start of the reception activities.

2.2 Organisers of reception activities

Organisers of reception activities include mentor committees (fadderier), master committees (mästerier), mentor groups (faddergrupper), and board of the sections (sektionsstyrelser). Organisers normally plan and implement activities during the reception period for newly admitted students at the section represented by the particular organiser.


Organisers may implement additional regulations for their reception activities in addition to the policy described here, as long as these do not contradict the policy described here. Such additional regulations must be approved by the relevant student union.

Several organisers implement a spectacle that lasts the complete duration of the reception period. More information about this is given below in the relevant section.

2.2.1 Organisers of reception activities undertake to:

- Plan and be responsible for social activities during the reception period
- Make sure that there is at least one person with principal responsibility for the organiser's reception activities during planning and performance of the reception activities
- Take responsibility that a contract with their student union regarding the reception activities is drawn up and signed
- Participate in the training designed for organisers and provided by the student unions in collaboration with Student Health (Studenthälsan)
- Avoid conducting activities that perceives as offensive, harassing or discriminating
- Act as role models for mentors and for new students
- Ensure that all new students are informed when all participants in the spectacle have been identified
- Take action if a newly admitted student is suspected of participating in the spectacle, according to 2.4.4
- Ensure that activities carried out in a public location create a positive impression of student life for the general public
- Submit a description of their clothing to the student union for approval, if this is changed from earlier periods. This is to take place before a date set by the student union.
- Present a plan of activities, budget, spectacles (gyckel)² etc., to the responsible person at the student union. This is to take place before a date set by the student union.

² Spectacles are humorous performances or events that may include such elements as song, film and dance.

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- Ensure that mentors are provided with suitable clothing. Mentor clothing, where relevant, must not have the same colour as that of sobriety mentors, in order to make the difference between mentors and sobriety mentors clear. This also applies to any clothing used by the newly admitted students
 - Follow the same demands and undertakings as other mentors.
 - Take responsibility that external actors conduct themselves in accordance with the policy for the reception period.

2.3 Mentors

Mentors are students who work during the reception period to welcome the new students. Mentors support the new students and help them find their place both socially and academically. This support is offered to all newly admitted students who need it, regardless of faculty or programme.

2.3.1 Mentors undertake to:

- Have a valid mentor training. Mentor training part 1 is valid for 3 semesters. Prior to each reception, mentors should also attend the second part of the training. Should any uncertainty about the whether a mentor should take the complete training again or not, the appropriate person at the student union shall be contacted.
- Be aware of their role towards the new students, and not take advantage of their superior position.
- As far as is possible, devote equal attention to all newly admitted students. This means for example that as a mentor you do not favorise, initiate romantic or sexual relations with newly admitted students.
- Be aware of persons who risk exclusion from the group and of persons who misbehave, and act accordingly
- Prevent new students behaving in a way that is incompatible with the policy for the reception period, and take action if such behaviour occurs. (One example of such behaviour occurs if new students write a spectacle (gyckel) that is offensive, harassing, discriminating or unnecessarily explicit.)
- Be aware of their behaviour as representatives of the university
- Give the new students the opportunity to form their own opinion about students taking other educational programmes at Linköping University, students at other educational institutions, employees at the university, and the various programmes and courses given here.
- Be a guide to the studies and help the new students to acclimatise to the new type of academic environment they are facing as they start higher education
- Respect the work that the organisers have put into organising the reception activities and be available to help if needed
- Respect all types of acting performance that take place during the reception activities
- Participate actively for the complete reception period (exceptions may be made, in agreement with the organisers and the student union)
- When participating in activities, remain in such a condition as to be able to take care of new students if required, with no regard of the educational programme or faculty to which the student belongs
- Make it clear by clothing and/or accessories that they are mentors. in accordance with directives from organisers and student union.

2.4 Play actors

The purpose of arranging spectacles is to provide the newly admitted students with material to experience in common and discuss. This is achieved by arranging unexpected events. Such a process promotes unity and counteracts the risk of individuals being excluded.

2.4.1 Guidelines for spectacles

- Play actors are to design and execute the spectacle such that it is suitable for the intended audience.
- At the end of the reception period, or earlier, the play actors are to discard the role they are playing
- Each play actor should try to minimise the risk of misunderstanding by behaving in a natural manner when dealing with non-students such as university personnel, shop assistants, etc.

2.4.2 Organisers

Several organisers implement a spectacle that lasts the complete duration of the reception period. The equipment, presentation and activities of the organisers must be characterised by an aura of responsibility.

2.4.3 Role-playing mentors

Several mentors play various roles during the early phases of the reception period. They may pretend to be, for example, a newly admitted student or mentors who participate in various sketches. To avoid misunderstandings and rumours, the organisers, mentors and other affected parties are to know the identities of such mentors.

2.4.4 Play actors undertake to:

- Follow the same demands and undertakings as other mentors. Exceptions from the requirement to use clearly identifiable clothing may be made in consultation with the student unions.
- Describe their character, name, performance and exposure to the person in charge of the reception period at the student union in order to have these examined and, where necessary, approved. This is to take place before a date set by the student union.
- In cases in which the play actor interacts with the newly admitted students: after the revelation present themselves in their true persona, such that the spectacle is given a clearly defined endpoint.
- Abort the performance and clearly explain it to involved parties within 24 hours if anyone would be badly affected.
- Work to ensure that neither the new students nor people in the surroundings become afraid or uncomfortable as a result of the spectacle.



Additional undertakings for play actors who take the role of newly admitted student:

- End their act during the third day of reception activities of the relevant organiser, or at the latest five days after the start of the reception. The first day as play actor should be at the roll call of newly admitted students (exceptions can be made in special circumstances).
- Act with such an extreme character that no one will feel that they are in focus. This character may not be based on features that can be perceived as offensive, harassing or discriminating.
- Avoid becoming too well acquainted with the new students when playing the role in the spectacle.
- Immediately drop out of character if anyone is offended by the character



3. Regulations and standards during the reception period

A number of regulations and standards have been defined that all actors are to follow, in order to ensure the quality of the reception activities and make this period as welcoming and inclusive as possible.

3.1 Equal opportunities

Linköping University carries out active measures to ensure equal opportunities³. This includes all work with equality on the basis of the seven grounds for discrimination, including work against victimisation. The goal during the reception activities is to ensure such diversity in the activities that as many as possible will be able to and desirous of participating during the reception period, and to ensure that the activities do not exclude anyone. All elements during the reception activities must be planned with the seven grounds for discrimination in mind.

These are:

- Sex
- Transgender identity or expression
- Ethnicity
- Religion or other belief
- Disability
- Sexual orientation
- Age.

Interpretation is based on the person who experiences that he or she has been exposed to discrimination or harassment.

No forms of pennialism⁴ are to be carried out during the reception period. Neither is encouragement or advocating of violence.

3.2 Alcohol and other drugs

During the reception period, many values of student life are established and actors shall work to prevent newly admitted students developing harmful alcohol consumption habits. It is important to remember that some students are under 18 years old. Special regulations apply to such students concerning alcohol and entrance to student pubs and some events. Questions about the admission to activities during the reception period are to be sent to the person at the student union who is responsible for reception activities. All actors must during the reception period follow the regulations for alcohol⁵ management given below.

Illegal drugs are not allowed under any circumstances.

³ "Equal opportunities" is a collective term at Linköping University that includes all work with equality and gender, ethnicity and religious diversity, accessibility for persons with disabilities, sexual equality, transgender identity or expression, and age. It includes also all work against victimisation.

⁴ "Penalism" describes any form of peer oppression and bullying, and includes abuse, discrimination, harassment, etc.

⁵ See Chapter 1, Section 5 of the Alcohol Act (2010:1622). "The term 'alcoholic beverage' is used to denote a beverage with an alcohol content that exceeds 2.25% by volume."

3.2.1 The following principles apply to reception activities:

Organisers of reception activities

- Organisers of reception activities must follow the regulations established by the municipality and Swedish law concerning the serving of alcoholic beverages.
- The first evening of the reception period is to be alcohol-free, in order to demonstrate that the principal focus of the reception activities is not to drink alcohol.
- At least half of the days during the reception period should be alcohol-free. Such days should be evenly spread throughout the period, and the maximum consecutive period during which alcohol may be served is two days.

Mentors

- Alcoholic beverages should not be a necessary element of activities – it should always be acceptable to remain sober during activities.
- Mentors should set a good example, and handle alcohol sensibly.
- Actors may not consume beverages with a higher alcohol content than 5.2% by volume, with the exception of units for which the organiser has received special permission from the student union.
- Encouragement for consumption of alcohol must not take place. In the event of the slightest uncertainty, contact the responsible person at the student union.

Sobriety mentors

- Sobriety mentors must remain sober.
- At every activity at which alcohol is available, there must be at least one sobriety mentor for each 20 new students. There must be at least two sobriety mentors present at each activity.⁵
- Sobriety mentors shall wear special clothes or other identifying armbands provided by the student unions in order to make their identity clear.
- At every activity at which alcohol is available, sobriety mentors must be present from the start of the arrangement until its end.

Outlets

- Water must always be available free of charge at activities at which alcohol is served.
- It must always be easy to choose a non-alcoholic beverage, and the non-alcoholic beverages should be presented in a visible and positive way.
- At least one of the non-alcoholic beverages (in addition to water) should be cheaper than beverages that contain alcohol.
- At activities at which alcoholic beverages are available and where the organiser is responsible for the sale of such beverages, no beverages stronger than 5.2% alcohol by volume may be served or sold without special permission from the student union. This also applies when third-party is responsible for sales.

⁵ Clarification: At events with less than 40 new student two sobriety mentors are needed, at event with more than 40 new students you need three sobriety mentors and events with more than 60 new student you need four sobriety mentors and so on.



4. Activities

The purpose of the activities during the reception period is to help new students get to know other students and their surroundings. The goal is for students to feel connected to everything, from fellow students to the university in its entirety.

The following principles apply to activities:

- No social activity may interfere with scheduled studies. The schedule for new students is to be taken into consideration when planning activities.
- Activities on an evening before a weekday must end by 1.00 am.
- Activities during the reception period must be arranged in such a manner that they appeal, as far as possible, to all new students.
- The organiser/organisers are responsible for all content of the activities.

Common activities during the reception period are listed below.

4.1 Missions

A mission is a voluntary task normally intended to be solved by a group. Such missions must not be too burdensome for an individual student, and it should be possible to complete them during the reception period. All missions must be free of charge for the newly admitted students.

A mission may not be used as a way to get tedious work done for the organisers of the reception activities, or for anyone else. The missions must not be degrading or offensive. Description of the missions is sent to the student union for approval.


4.2 Competitions

Competitions aim to create affinity in a larger group, where many are engaged to achieve a common goal. It is important that these efforts result in raising the group in a way that is not at the expense of any other group or individual.

If bribery takes place, the bribes should be free of charge for the newly admitted students. Alcohol must not be used as a bribe in any circumstances. Creativity and ingenuity should be encouraged.

4.3 Parties

The main purpose of the parties and other evening activities is to give the new students additional opportunities to get to know each other, but they also aim to explore the multifaceted student life.



It is of utmost importance that organisers know the rules that apply at the location of any party that is arranged. It is particularly important to apply for permission to hold events in public places where this is necessary, and for permission to serve alcohol at private parties.

Read more in the section *Alcohol and other drugs*.

4.4 Jester performance, Spectacle

Jesting, or a spectacle (“gyckel” in Swedish) is a major part of the entertainment during the reception period and is an important student tradition. For many new students, the reception period is the first time they encounter the phenomenon of jesting. For this reason, it is important to choose a jesting performance with great care, and to avoid performances that are interpreted as offensive or insulting.

An example of the type of jest to be avoided is the mocking of other sections, faculties, universities and similar. Other examples to avoid are jests with racist or coarse sexual allusions, and all forms of striptease. It is extremely important that the jest does not denigrate any other group or person. Nothing that encourages unhealthy consumption of alcohol may be included in the performance.

For more information see the section above entitled *Equal opportunities*.

All jesting performances that are to be performed during the reception period must be submitted for review and approval by the student union that represents the group for which the performance is to be held. Approval of jesting performances will always use the policy for the reception period as a basis for reaching a decision.