

POLICY – CONSENSUS' CAR



Consensus

MEDICINSKA FAKULTETENS
STUDENTKÅR

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Background and purpose

Consensus has access to a leased car. This policy aims to state when, how and by whom the car may be used.

Policy Content

Consensus' car should primarily satisfy the transportation needs of the organisation, but may be rented. Consensus' car can only be rented by members and committees who have a signed contract with Consensus.

Booking of the car for rental is made through contact with the member of the board who is responsible for the car (Vice President of the Board). The booking is valid when a rental contract is signed by both parties. Said contract is binding. The booking can be made three weeks in advance at the earliest. Drivers license and membership needs to be presented. The person books the vehicle is personally responsible and will be the primary driver during the rental period. When the booking is made by a student association a person of reference and contact information must be given. Consensus may decline bookings without further motivation.

The car may be booked for a period of at least two hours and at most three days during school semesters. Outside of semesters, the car may be booked for a period of at least one day and at most one week. The key can be collected during working hours or according to agreement. A booking that starts on a Sunday or Saturday requires a full weekend booking, with the key being collected on Friday afternoon of said weekend and returned on the following Monday morning.

The rental contract regulates obligations and responsibilities during the rental period. The rental contract must contain up-to-date prices. Consensus determines the rental contract yearly. The rental contract is to be available on Consensus' web page.

Minimum criteria for the rental contract are as follows:

Consensus' responsibilities and rights:

- If the car is damaged before the rental period, Consensus' are responsible to contact the rentee as soon as possible. Consensus' are not responsible for replacement of the vehicle and the booking proceeds.
- During certain circumstances, Consensus has the right to annul bookings up to 72 hours before a given period of rental.
- The car should be rented at cost price with an additional overhead-fee for service, reparation, parking, wash and wear.
- Rent is paid through invoice administered by Consensus. Non-payment warrants a reminder with a fee.
- Rent is charged per unit of time with addition per every 10 kilometers that exceed 150 kilometers. Rent is charged per two hour-period (max. three periods, i.e. six hours) or per day. Renting during a weekend is charged according to weekend fees.



- A log is to be filled at the start and end of each rental period.
 - The rentee must state the meter indication before departure and after return within the log, as well as distance driven in kilometers. The log records are signed by the rentee and is returned to the member of the board responsible for the car.
- A late return of the car may warrant a fine.
- The car should be rented with the principle of being picked up and returned with the same amount of fuel in the tank. The car must be returned with the tank at least half full.
- The renter is responsible for costs resulting from damage inflicted to the car during the renting period that is not covered by the car's insurance. The rentee is responsible for payment in the case of a deductible.
- Consensus is responsible for cleaning and washing the car as well as seeing to that necessary service is performed.
- In certain circumstances the board may decide on exceptions from policy terms.

